

UCSD PACE Program
Medical Record Keeping Course
Schedule
Thursday

- 7:00-7:45 AM - **Registration & Continental Breakfast**
- 7:45-8:00 AM - **Pre-Test**
- 8:00 – 8:30 AM - **Welcome & Course Overview**
Medical Records: From Index Cards to the Problem-Oriented Medical Record to the EMR (Electronic Medical Record).
Faculty: David Bazzo, M.D.
- 8:30 – 9:00 AM - **How to Attract the Attention of the Medical Board of California**
Faculty: The Honorable Stephen Hjelt, J.D.
- 9:00 – 10:00 AM - **The Law and the Medical Record**
Faculty: Timothy Blanchard, M.H.A., J.D.
- 10:00 – 10:15 AM - **Break**
- 10:15 – 11:15 AM - **Risk Management and the Medical Record**
Faculty: Raylene Filley, R.N., J.D.
- 11:15 – 12:15 AM - **Roundtable Discussion**
- 12:15 – 1:30 PM - **Lunch**
- 1:30 – 5:15 PM - **Coding and Documentation Workshop**
Faculty: Suzanne Forrest, RHIT, CCS, CCS-P, CPC
- 5:15 – 6:30 PM - **Adjourn**-Dinner on your own
- 6:30 – 8:00 PM - **Chart Review Workshop: Medical and Billing Records Review**
Faculty: Suzanne Forrest, RHIT, CCS, CCS-P, CPC
- 8:00 PM - **Workshop concludes**

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- 7:30 – 8:00 AM - **Continental Breakfast**
- 8:00 – 9:30 AM - **Technical Innovations to Improve Documentation**
Hardware – 30 minutes
Software – 30 minutes
Voice Recognition – 30 minutes
Faculty: Tyson Ikeda, M.D., David Bazzo, M.D.
- 9:30 – 10:15 AM - **Information Retrieval, Digital Libraries and the Use of Evidence-Based Principles for Clinical Decision Making (Part 1)**
Faculty: Craig Haynes
- 10:15 – 10:30 AM - **Break**
- 10:30 – 11:45 PM - **Information Retrieval, Digital Libraries and the Use of Evidence-Based Principles for Clinical Decision Making (Part 2)**
This session will have two (2) separate groups. This will be a hands on, case based clinical exercise. There will be 12 laptops with internet connections, 4 physicians per laptop.
Faculty: Tyson Ikeda, M.D., David Bazzo, M.D., and Craig Haynes.
- 11:45 – 1:00 PM - **Lunch**
- 1:00 – 3:00 PM - **EMR Charting Tools**
How to build a note, using learned skills. This will be an interactive exercise relevant to practice.
Faculty: Joshua Lee, M.D.
- 3:00 – 3:15 PM - **Break**
- 3:15 – 4:30 PM - **HIPAA, Privacy and Compliance**
Faculty: Joshua Lee, M.D.
- 4:30 – 5:00 PM - **Post-test, Commitment to Change, Evaluation**
Faculty: David Bazzo, M.D.
- 5:00 PM **Adjourn**

Please note syllabus is subject to change