



## MEDICAL RECORD KEEPING COURSE SCHEDULE

(Schedule Subject to Change)

### ***Thursday***

<b>7:00 – 7:45am</b>	Registration & Continental Breakfast
<b>7:45 – 8:00am</b>	Pre-Test
<b>8:00 – 8:30am</b>	Welcome & Course Overview
	Medical Records: From Index Cards to the Problem-Oriented Medical Record to the EMR (Electronic Medical Record)
	<i>David Bazzo, M.D.</i>
<b>8:30 – 9:00am</b>	How to Attract the Attention of the Medical Board of California <i>The Honorable Stephen Hjelt, J.D. (Retired)</i>
<b>9:00 – 10:00am</b>	The Law and the Medical Record <i>Timothy Blanchard, M.H.A, J.D.</i>
<b>10:00 – 10:15am</b>	Break
<b>10:15 – 11:15am</b>	Risk Management and the Medical Record <i>Raylene Filley, R.N., J.D.</i>
<b>11:15 – 12:15</b>	Roundtable Discussion
<b>12:15 – 1:30pm</b>	Lunch
<b>1:30 – 3:15pm</b>	Coding and Documentation Workshop <i>Claudia Lewis, CPC, CHC, CPMA</i>
<b>3:15 – 3:30</b>	Break
<b>3:30 – 5:15</b>	Continuation Coding and Documentation Workshop <i>Claudia Lewis, CPC, CHC, CPMA</i>
<b>5:15 – 6:30pm</b>	Dinner
<b>6:30 – 8:00pm</b>	Chart Review Workshop: Medical and Billing Records Review <i>Claudia Lewis, CPC, CHC, CPMA</i> <i>Seema Mohamedy, CPC, CPMA</i>

# MEDICAL RECORD KEEPING COURSE SCHEDULE (Cont.)

(Schedule Subject to Change)

## *Friday*

<b>7:00 – 8:00am</b>	Continental Breakfast
<b>8:00 – 9:30am</b>	Technical Innovations to Improve Documentation: Hardware (30 minutes), Software (30 minutes), Voice Recognition (30 minutes)  <i>David Bazzo, M.D.</i> <i>Tyson Ikeda, M.D.</i>
<b>9:30 – 10:15am</b>	Information Retrieval and Digital Library: Issues, Resources & Strategies Part I  <i>Karen Heskett</i>
<b>10:15 – 10:30am</b>	Break
<b>10:30 – 11:45am</b>	Information Retrieval, Digital Library: Issues, Resources & Strategies, Part II  This session is a hands-on, case-based clinical exercise conducted in groups.  <i>Tyson Ikeda, M.D.</i> <i>David Bazzo, M.D.</i> <i>Karen Heskett</i>
<b>11:45 – 1:00pm</b>	Lunch
<b>1:00 – 3:00pm</b>	EMR Charting Tools  <i>Brian Clay, M.D.</i>
<b>3:00 – 3:15</b>	Break
<b>3:15 – 4:30pm</b>	HIPAA, Privacy and Compliance  <i>Brian Clay, M.D.</i>
<b>4:30 – 5:00pm</b>	Course Wrap-up: Post-test, Commitment to Change, Evaluation  <i>David Bazzo, M.D.</i>