MEDICAL RECORD KEEPING COURSE SCHEDULE

(Schedule Subject to Change)

Thursday

7:00 – 7:45 am  Registration & Continental Breakfast

7:45 – 8:00 am  Pre-Test

8:00 – 8:30 am  Welcome & Course Overview
    Medical Records: From Index Cards to the Problem-Oriented Medical Record to the EMR (Electronic Medical Record)
    David Bazzo, M.D.

8:30 – 9:00 am  How to Attract the Attention of the Medical Board of California
    The Honorable Stephen Hjelt, J.D. (Retired)

9:00 – 10:00 am  The Law and the Medical Record
    Timothy Blanchard, M.H.A, J.D.

10:00 – 10:15 am  Break

10:15 – 11:15 am  Risk Management and the Medical Record
    David Balfour, Esq.

11:15 am – 12:15 pm  Roundtable Discussion

12:15 – 1:30 pm  Lunch

1:30 – 3:15 pm  Coding and Documentation Workshop
    Claudia Lewis, CPC, CHC, CPMA

3:15 – 3:30 pm  Break

3:30 – 5:15 pm  Continuation Coding and Documentation Workshop
    Claudia Lewis, CPC, CHC, CPMA

5:15 – 6:30 pm  Dinner

6:30 – 8:00 pm  Chart Review Workshop: Medical and Billing Records Review
    Claudia Lewis, CPC, CHC, CPMA
    Seema Mohamedy, CPC, CPMA
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Friday

7:00 – 8:00 am  Continental Breakfast

8:00 – 9:30 am  Technical Innovations to Improve Documentation: Hardware (30 minutes), Software (30 minutes), Voice Recognition (30 minutes)  
David Bazzo, M.D. 
Tyson Ikeda, M.D.

Karen Heskett

10:15 – 10:30 am  Break

10:30 – 11:45 am  Information Retrieval, Digital Library: Issues, Resources & Strategies, Part II  
This session is a hands-on, case-based clinical exercise conducted in groups.  
Tyson Ikeda, M.D.  
David Bazzo, M.D.  
Karen Heskett

11:45 am – 1:00 pm  Lunch

1:00 – 3:00 pm  EMR Charting Tools  
Brian Clay, M.D.

3:00 – 3:15 pm  Break

3:15 – 4:30 pm  HIPAA, Privacy and Compliance  
Brian Clay, M.D.

4:30 – 5:00 pm  Course Wrap-up: Post-test, Commitment to Change, Evaluation  
David Bazzo, M.D.